



Westlawn Tigers Football Club Position Description – Coaching Coordinator

JOB TITLE:

Coaching Coordinator

OBJECTIVE:

To ensure that there is a suitably qualified coach for each team at the club.

RESPONSIBILITIES:

- Appoint coaches to teams throughout the club in conjunction with the Registrar and committee.
- Deliver Community Coaching courses as required.
- Recruit players from the club to assist in coaching roles.
- Delivery of school holiday coaching clinics as required.
- Deliver programs into local schools as required.
- Coordinate grading sessions for relevant age groups if required.
- Coordinate information sessions, ongoing support and workshops for coaches throughout the season.
- Ensure all coaches within the club are following the Football Federation of Australia Coaching guidelines ie The Discovery Phase (Under6-9), The Skill Acquisition Phase(Under10-13), The Game Training Phase (Under13-17) and The Performance Stage (17 plus)

RELATIONSHIPS:

- Reports to the President and General Committee.
- Work with Schools Liaison Officer to provide clinics for local school children.
- Work with Small Sided Football Coordinator to provide information sessions for parents.
- Work with Senior / Junior Teams Coordinators to coordinate grading sessions as required.

ACCOUNTABILITY:

- It is the responsibility to ensure each team has a coach in place who is qualified and suitable to coach that level team.
- Should report to the General Committee to ensure all members are aware of any upcoming coaching courses available etc.

The estimated time commitment required as the Coaching Coordinator is up to 4-6 hours per week around peak periods such as the registration period and school holidays. Away from these times, it would decrease.

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ESSENTIAL SKILLS:

- Accredited to deliver Community Football coaching courses.
- Passionate and dedicated to promoting the club to the wider community.
- Willing to work with other coaches to share knowledge and assist with any problems / questions.